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22 March 1956

MEMORANDUM FOR: Project Director

SUBJECT: Admittance into Project Operations Center

1. As I reported to you verbally, unless considerable alterations are undertaken, the entire Operations Center will necessarily be an SI restricted area. In discussing the security aspects of the area with [ ] the OCI security representative, he led me to believe that persons without an SI clearance could be admitted into the area if it was first ascertained that no SI material was exposed nor was being discussed. For this reason, I now believe the entire Operations Center can be a restricted area and still meet your requirement that the Center be accessible to top administrative officers of the Project. The plan for operating the center would be as follows:

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a. All persons normally working within the Operations Center will have SI and SENSINT clearances. These persons will have their badges altered so as to indicate that they have free access into the area.

b. An SI clearance will be obtained for such senior officials whom you feel might have to conduct sufficient business within the Operations Center as to warrant having their badges so altered for free access into the area. A list of personnel who might fall into this category is attached showing the individual's clearances as of this date. It may be that relatively few more SI clearances need be requested for persons in this category.

c. Provisions will be made for the entrance of non-SI cleared persons by having the receptionist first ascertain that no one within the Center has SI material exposed nor that SI material is being discussed. I feel that this would normally result in but a short delay because it is not anticipated that much of this information will be handled in any other place except in the illustrator's room and vault. This area normally can be readily closed off.

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2. In addition to the above plan for operating the Center, it seems plausible that a daily briefing for those individuals listed in paragraph 1 b above might be beneficial to the efficient operation of the Project. This briefing would occur at a specific time each day to be selected by you and would be a brief summary of the following:

- a. Operations during the past 24 hours.
- b. Current location of the forces.
- c. Planned operations for the next 24 hours.

The operations discussed in this daily briefing could be in whatever detail is deemed advisable. It could be limited to the number of missions scheduled and the number completed satisfactorily, or it could be so complete as to give exact routes flown and the general results.

3. It is also suggested that those other people without an SI clearance but fully knowledgeable of the Project might be briefed on a bi-weekly basis with, of course, the contents of the briefing edited to general statements. This would approximate the kind of information that is normally contained in a military Commander's Call where it is desired to tell the troops how the outfit is progressing.

4. I request guidance on whether this proposed plan might be acceptable to you. I would welcome discussing the problem further if you so desire and any suggestions or comments you wish to make.

Att:

List of cleared individuals



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